

Lago Vista Neighbor
Program Director Job Description
(Revised 6/15/19)

Summary:

Lago Vista Neighbor is a Christian ministry focused on the leadership development, Christian discipleship, and academic achievement of the school age children/youth in the Lago Vista Mobile Home Park in Loveland, Colorado. A full-time salaried program director is needed to plan and oversee the numerous and diverse after-school and summer activities offered to the 200 school-age children in the neighborhood. This community mission is a unique calling for a person with a passionate love for the Lord to live and minister to children, youth, and families in a low-income, multi-ethnic neighborhood. For more information about this ministry go to <lagovistaneighbor.org>

Qualifications:

- *Committed relationship and lifestyle dedicated to serving our Lord and Savior Jesus Christ
- *Demonstrates Christian character qualities in personal living and relationships with others
- *Has a passion for helping students become disciples of Jesus and be successful in their education and careers
- *Education – high school graduate with relevant college and professional experience
- *Significant experience and skills in leading children/youth, discipling young people, organizing programs, and conducting multicultural ministry
- *Personality – relates well to all ages and is a leader
- *Language – conversant in written and spoken English and Spanish

Responsibilities:

- *Part-time staff and volunteers – hiring and supervising of all school-year and summer leaders
- *Youth Leadership Team – recruiting, training, and supervising the youth on the Team
- *Programs – overseeing the publicity, record-keeping, curriculum, facilities, supplies and activities for school-year and summer programs for children and youth
- *Partnership with schools – coordination of programs with local schools
- *Managing a Program and Staff Budget – determining and managing a program/staff budget in partnership with the Executive Director, LVN Board, and Faith Church
- *Accountability and Teamwork – under the supervision of the Executive Director/LVN Board/Faith Church Session

Commitment and Compensation:

Housing – on-site housing provided

Compensation - \$35,000/year, full-time salaried exempt, employee health insurance

Vacation – 2 weeks / year + some school-year vacation days

How to Apply:

Please complete the application on our website and submit to duncanh@lagovistaneighbor.org